

**SURREY HEATH BOROUGH COUNCIL COMMUNITY GRANT APPLICATION FORM**

**COMPLETED APPLICATIONS MUST BE RETURNED TO:**  
**COMMUNITY PARTNERSHIPS OFFICER**  
**SURREY HEATH BOROUGH COUNCIL**  
**SURREY HEATH HOUSE**  
**KNOLL ROAD**  
**CAMBERLEY**  
**SURREY GU15 3HD**

**OFFICE USE ONLY**  
**APPLICATION NO:**

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**APPLICATION FOR A COMMUNITY FUND GRANT**

**1. YOUR ORGANISATION**

1.1 Organisation Name: OLD DEAN BOWLING CLUB

1.2 Principal Contact Name: NOREEN KAVANAGH

1.3 Organisation Contact Address (for correspondence related to the application):  
WIMBLEDON ROAD, CAMBERLEY, SURREY

Post Code: GU15 4BD 07889 237188

Daytime telephone no: 01276 709322

E-mail address: olddeanbowlingclub@hotmail.co.uk

Amount applied for: £25,000

1.4 Please confirm your organisation is 'not for profit' CONFIRM

- 1.5 Organisation Type (please tick):
- ☒ Formally constituted Club/Association/Trust
  - ☐ Other public sector body
  - ☐ School/college
  - ☐ Other

1.6 How many members are in your organisation? ☐ up to 25 ☐ 26-50 ☐ 51-75  
☒ 76-100 ☐ 101+

1.7 How long has the organisation existed? 51 years going into 52

- 1.8 Are you a registered charity? ..... NO .....  
(If yes, please state the charity number)
- 1.9 Are you VAT registered? ..... 212332911 .....  
(If yes, please state VAT number)
- 1.10 Are you affiliated to a national organisation? ..... YES BOWLS ENGLAND .....  
N/A
- 1.11 If yes, have you applied to them for funding? ..... N/A .....  
N/A
- 1.12 If not, please state your reasons for not doing so.....

- 1.13 Please state where your funding comes from..... SUBSCRIPTIONS,  
FUND RAISING EVENTS, OPEN DAYS, DONATIONS.

## 2. PROJECT DETAILS

- 2.1 Please describe the project in as much detail as possible. The information provided should accord with your Business Plan.

We wish to put in a wheelchair accessible toilet + facilities  
widen our doorways + entrances. A total overhaul on  
our wiring system. Update all our doors + windows.  
due to widening our doorways we will need new  
doors. Our windows need to be updated.

- 2.2 What is the timescale of the project? Start Date: ..... WHENEVER WE GET CONFIRMATION  
OF A GRANT .....  
Completion Date: ..... ABOUT 1-2 MTS. ....

- 2.3 Who will benefit from the project, the wider community or a small section? .....  
The community as a whole.....

- 2.4 Please describe your current facilities. All doorways + entrances are  
quite thin and we wish to widen these facilities for  
wheelchair access. We currently cannot facilitate any  
wheelchair as we don't have a toilet wide enough  
either. Our wiring needs a complete overhaul. (explained in)  
our quote. PRO

- 2.5 What other activities/services are offered at this site? Bingo, Pool Tournaments  
Race Nights, Quiz nights, General family Events  
fund Raisers
- 2.6 Can any additional activities/services be offered on completion of the project which will benefit the local community?  
Yes we can accomodate disabled events. We  
were asked if we could hold a Bowls England Event for the  
disabled but as we haven't wheelchair accessible toilets we  
couldn't.
- 2.7 How many people use the current facilities? 90+
- 2.8 How many people will use the facilities on completion of the project? 100+ and alot  
more.
- 2.9 Over what period will the community benefit from the completion of the project?  
☐ up to 12 months ☐ 1 to 2 years ☐ 2 to 3 years ☒ over 3 years
- 2.10 Is it necessary to be a member of your organisation to participate in its activities?  
No but there is a fee for non-members
- 2.11 Does your organisation charge a membership fee and if so, how much is the charge?  
Yes £35.
- 2.12 When was the membership fee last increased? last Year 2016
- 2.13 Which parts of the local area do your members tend to come from?  
Throughout Surrey + Hampshire
- 2.14 Does your organisation have open days to encourage new members?  
Yes Various open days thraughout the Season.
- 2.15 How many people regularly use your facility? 50+
- 2.16 Are numbers increasing at your facility? If not, please set out why you think this might be the case.  
Yes new members come in on a Regular basis.
- 2.17 Please state how your application recognises the diverse needs of your existing and possible future members  
The older generation may find the wider doorways  
easier to judge and facilitate the walking aids. We  
will be able to cater for everyone, as a whole no matter  
if the have a disability or not. (Age, Creed, Disability)

3. PROJECT SITE

3.1 What is the location of the project? OLD DEAN BOWLING CLUB  
WIMBLEDON ROAD, CAMBERLEY, SURREY GU15 4BD.

3.2 What is the tenure of the property? (If leased, please give details. If monies are to be repaid, please give details.)

3.3 What is the current condition of the property and are any other works being carried out?

General Maintenance is carried out on a daily, weekly, monthly and yearly basis when required.

3.4 Permission may be required under building regulations and relevant planning acts. Please give details of the authorisation obtained.

NO ALL INTERNAL WORKS.

Note: Where permission is required and has not been obtained, the application will not progress.

Approval of the grant does not signify approval under any other council requirements such as planning permission.

3.5 Have you obtained, and enclosed with your application, two quotes for the work to be carried out?

YES.

3.6 If required, have you obtained architect's plans or sketches and details of planning or building regulation consent? Have you enclosed these with your application?

YES.

4. PROJECT COSTS

4.1 How much grant are you applying for? £ 25,000

4.2 What do you anticipate the total project cost to be? £ 25,000

4.3 Please give a breakdown of costs (purchase of land/buildings, professional fees, VAT etc).

COST

ITEM

£ .....

£

ALL COSTS OUTLINED ON QUOTES.

£

£

£

- 4.4 Is your organisation contributing any of its own finances to the project? (If not, please explain why.) YES

- 4.5 Have you applied for funding from any other source? Please supply evidence of the application, whether successful or not, and, if successful please advise how much you received

YES WE HAVE APPLIED TO NUMEROUS GRANTS VIA

EMAIL - VOLUNTARY SUPPORT NORTH SURREY MAILS. I HAVE

- 4.6 What additional fund-raising have you undertaken? ENCLOSED THE LETTER I HAVE SENT WITH EACH APPLICATION, BUT NOTHING BACK YET.

- 4.7 Do your present funds contain any provision for future commitments? GREEN FEES

WAGES, TAX, CASH + CARRY

- 4.8 Please provide details of any other regular revenue or capital payments to your organisation?

BAR PROFITS

- 4.9 How much additional income will be generated on completion of the project?

£

- 4.10 Does your organisation have money set aside for the future sustainability of the project or maintenance of any equipment? Please explain how these areas will be catered for.

ALL OUR MEMBERS ARE TRADES PEOPLE AND HELP OUT EACH YEAR WITH ALL MAINTENANCE. BUT YES MONEY IS SET ASIDE.

## 5. RISK

- 5.1 If your application is unsuccessful how will your organisation fund the project?

KEEP APPLYING FOR FUNDING

5.2 What is the risk to your organisation if the project doesn't happen?

CONTINUALLY LOSING OUT ON MAJOR EVENTS DUE TO NOT HAVING THE FACILITIES REQUIRED.

5.3 How will you mitigate/reduce the risk? BY CONTINUING TO,

APPLY FOR GRANTS UNTIL WE HAVE SECURED WHATS NEEDED.

5.4 The Council will fund up to 75% of the cost of applications up to £2,000 and up to 50% between £2,001-£25,000. If your project is not awarded the amount requested how will your organisation fund the rest of its cost?

FUND RAISING.

## 6. OTHER RELEVANT INFORMATION

6.1 What age groups will you cater for?

☐ >5 ☐ 10 ☒ 13-16 ☒ 17-25  
☒ 26-40 ☒ 41-60 ☒ 60+

6.2 Provision for use by which gender?

☐ Female ☐ Male ☒ Both

6.3 Does your organisation serve specific groups (Please tick)

☒ Ethnic minority groups  
☒ Religious groups  
☐ Disabled groups \*

☒ Unemployed groups

☒ Single parent family groups

☐ Other (please specify)

EVERYONE IS WELCOME.

6.4 How will the community benefit from the completion of the project? WE WILL

BE ABLE TO CATER FOR EVERYONE REGARDLESS OF BEING PART OF ANY OF THE ABOVE GROUPS.

6.5 How will you measure the success of the project? BEING ABLE TO OPEN

OUR DOORS TO EVERYONE AND THAT WE WILL HAVE THE FACILITIES FOR EVERYONE TO ENJOY + RELAX.

6.6 How did you become aware of this fund? SPEAKING WITH OUR

MANY CONTACTS / FRIENDS OF OUR CLUB ABOUT WHAT WE WISH TO ACHIEVE AND WHERE WE SEE THE FUTURE OF OUR CLUB GOING.

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## **CLOSED WITH THE APPLICATION**

of these documents with your application (please tick).

or organisation's constitution

or organisations audited accounts for the last two years

ements of current or investment account balances  
(application)

written estimates for the purchase or hire of any equipment or work to

have applied to other sources of funding

able:

of the property

ing regulations or planning permission

plans or sketches

**if this information will immediately disqualify the application.**

the information provided on this form is correct to the best of my